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Interested in building a  
site together?

[jacobbrenton.com/build](http://jacobbrenton.com/build)

## Small Business Responsive Web Design Process

I look forward to working with you on this project. Here are the steps for our web design process:

### 1. *Initial Meeting*

We'll take some time to meet together, discuss the needs for the site, possible features, timeline, and your company branding and identity.

### 2. *Proposal / Down Payment*

I will send a detailed proposal for the site, including page descriptions, wireframes, and content for each page to you. If the proposal meets your needs, **a 20% down payment will be due before site construction can begin.** After we lock in features in this stage, no new features will be added in the first version of the site. We will work to get a beautiful, functional site up first, then add features in later versions.

### 3. *Site Construction and Revision*

Working quickly on our agreed timeline, I will construct your site and send drafts to you. (Hosting should be purchased by this step.) We will work together to refine the site into something that reflects exactly what you want.

### 4. *Launch*

We'll celebrate as we launch. **Final payment will be due within two weeks of satisfactory launch.**

### 5. *Maintenance*

As time goes on, I'll keep the site up and active, and you can continue to email me edits and new images if you choose to have a maintenance plan.